

Virtual annual general meeting of shareholders

Nedap N.V. “Nedap”
having its registered office at Groenlo

The annual general meeting of shareholders will be held virtually on **Thursday, 25 June 2020 at 11 a.m.** in **Groenlo, Parallelweg 2**. In the context of the COVID-19 measures taken by the Dutch government and the measures that Nedap N.V. itself has taken to ensure the health and safety of all our employees and shareholders, we would like to draw the attention of our shareholders to the fact that the general meeting will be held virtually and shareholders will **not** be able to **physically** attend the general meeting.

Meeting documents

As of today, shareholders can download this convening notice, including the agenda with explanatory notes and the report for 2019 (which includes the financial statements) from the company’s website: <https://nedap.com/investors/annual-general-meeting-of-shareholders>

Temporary COVID-19 Justice and Security Act – Remote participation in connection with COVID-19

As part of the COVID-19 measures taken by the Dutch government and the measures we ourselves have taken to ensure the health and safety of all our employees and shareholders, we would like to bring to your attention the steps we have taken to ensure your well-being while ensuring that your voice is heard at this year's general meeting. Nedap facilitates remote participation in the general meeting in the following way:

- Shareholders can follow the general meeting via a **live webcast**. The meeting can only be followed by shareholders who have registered themselves with ABN AMRO in the manner set out below.
- Prior to the general meeting, shareholders who granted a power of attorney with voting instructions may submit questions relating to items on the agenda of the meeting by e-mail until 21 June 2020, 5 p.m. at the latest, by sending them to corporate.governance@nedap.com. Shareholders are requested to state their name and the registration number they can obtain through their bank. If these details are missing, Nedap reserves the right not to answer the questions.
- Nedap intends to answer all questions during the general meeting, thematically or otherwise and to the extent appropriate for the orderly conduct of the meeting or if the number of questions exceeds the time frame of the general meeting.
- Only shareholders who have made use of the possibility to ask questions as mentioned above can ask a maximum of 5 follow-up questions during the general meeting that are related to the previously asked questions. The chairman may impose further conditions with a view to the orderly conduct of the meeting.
- Shareholders can **only vote by granting a power of attorney with voting instructions** prior to the general meeting, in the manner set out below.

Registration date

Persons entitled to vote and attend meetings, are those who on 28 May 2020, after processing of all entries and deletions as of that date, have those rights and who have been registered for the meeting in the manner described below (the “Registration Date”).

Registration/Attendance

Shareholders who wish to register for the general meeting must, to this end, provide a power of attorney with voting instructions through <http://www.abnamro.com/evoting> or through their bank or broker where their shares are administered, at the latest by **Thursday, 18 June 2020** (before 1 p.m.) The shareholder concerned will receive an e-mail confirming his registration, with the necessary information to log on to the webcast, to ask questions prior to the general meeting and to ask any follow-up questions.

Banks and brokers must issue an electronic statement to ABN AMRO via www.abnamro.com/intermediary, no later than **18 June 2020 at 5 p.m.**, stating the number of shares that the shareholder holds on the Registration Date and that are being registered for participation, as well as the shareholder's full address details.

Voting: only by proxy and voting instructions

Shareholders must grant a power of attorney with voting instructions to Manon Cremers (notaris van Stibbe N.V.) or her legal substitute (waarnemer), with the right of substitution, electronically via www.abnamro.com/evoting, at the latest by Thursday, 18 June 2020 (5 p.m.). A shareholder can, as an alternative, grant a written power of attorney with voting instructions (as published on the website of Nedap, www.nedap.com) to Manon Cremers or her legal substitute (waarnemer), with the right of substitution, at the latest by Thursday, 18 June 2020 (5 p.m.), to be send by e-mail to judith.smithaffmans@nedap.com of manon.cremers@stibbe.com.

Groenlo, 14 May 2020
The Management Board